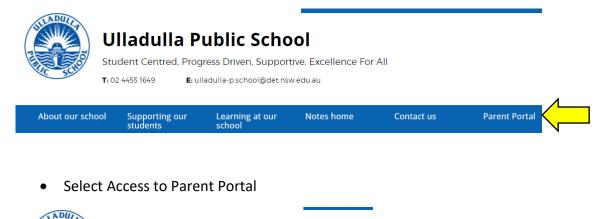# How to access your child's report

The parent portal can be accessed via the school website or the UPS app.

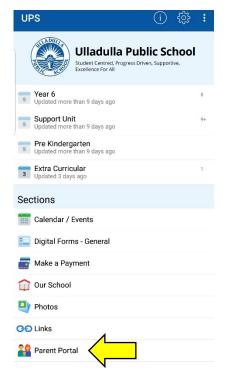## Step One

Access via the website:

- Go to Ulladulla-p.schools@det.nsw.edu.au and select Parent Portal from the menu banner

- Select Access to Parent Portal

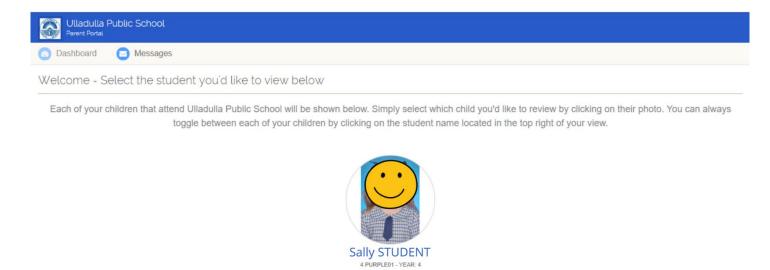**OR access via the UPS app:**

Step Two

- Log in to your parent portal account using the email address and the password you created when setting up your parent account

Step Three
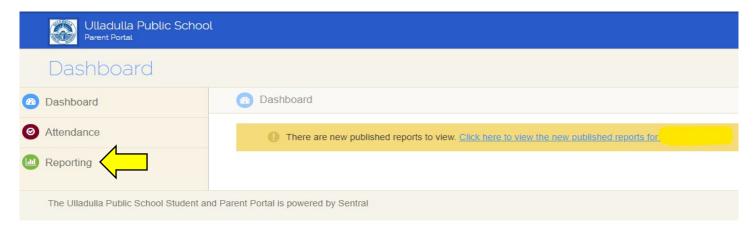
- Select the photo of your child from the home page

Step Four

- Select Click here to view the new published reports for *Your Student*

OR

- Select Reporting from the menu on the left hand side of the screen

- Select the report you would like to view from the list of published reports