

ULLADULLA PUBLIC SCHOOL

INFORMATION BOOKLET



**STUDENT CENTRED
PROGRESS DRIVEN
SUPPORTIVE
EXCELLENCE FOR ALL**

Contact Us



Address

241 Green Street, Ulladulla NSW 2539

Postal Address

PO Box 335, Ulladulla NSW 2539

Phone

(02) 4455 1649

Email

ulladulla-p.school@det.nsw.edu.au

Website

<https://ulladulla-p.schools.nsw.gov.au>

Facebook

www.facebook.com/ulladullapublicschool



Principal's Message

On behalf of the staff and students of Ulladulla Public School, we would like to take this opportunity to welcome your family to our school. We are sure you will find a very caring and friendly atmosphere here. Our school provides a sensitive and supportive learning environment in which all students are guided to reach their full potential through partnership with the school and community.

Our school provides high quality education delivered by an outstanding team comprising of:

- teaching and support staff who are dedicated, professional and enthusiastic
- efficient office staff who are most approachable and happy to provide assistance

This Information Booklet outlines school specific information along with general NSW Department of Education expectations that we hope will assist you to understand our school routines. For more information regarding our school and department policies and procedures please visit our school website;

<https://ulladulla-p.schools.gov.au>.

Our school's academic program is of a high standard and provides quality teaching and learning across all learning areas. Students may extend their skills and knowledge by making the most of opportunities provided to them, thus developing a solid foundation for the future. Our dedicated staff provide many engaging activities to facilitate the all-round development of the individual child. Each student's progress is monitored and where necessary, specialist teachers assist pupils.

Ulladulla Public School has a commitment to sound discipline procedures. A very successful student wellbeing program demands the best possible discipline within the friendly, respectful social climate of our school.

Our school believes its role is to work with parents to ensure all students experience the best possible opportunities in a quality learning environment to achieve success. It is well recognised that the degree of interest, interaction and co-operation between the family and school is extremely important to ensure each child works to their full potential.

We look forward to a rewarding association with you and your family.

Trent Burns
Principal

Staff



PRINCIPAL	Trent Burns		
EXECUTIVE STAFF	Deputy Principals:	Justin Stanton Robert Haigh	
	Assistant Principals:	David Horvat Michael Johnson Alice McGowan Sandra Newcombe (Relieving) Julie Maddison Kim D'Ombrain (Relieving) Melinda Croan (Relieving)	
TEACHING STAFF	Chris Buckley	Gary Clark	
	Rebecca Colley	Sandra Cooper	
	Dan Cox	Kimberly Davies	
	Valerie Devlin	Natalie Edwards	
	Genevieve Finlay	Michelle Green	
	Katie Greenacre	Bronwyn Johnson	
	Jesscinda Lette	Deb Matley	
	Greg Maxwell	Bev McCarthy	
	Michelle Morales	Gai Morton	
	Marissa Newman	Claire O'Callaghan	
	Mitchell O'Connell	Hannah Petroni	
	Sharna Wineera	Ben Ricketts	
	Alex Riddick	Simon Roberts	
	Katie Rudd	Georgia Sadler	
	Paula Seagrave	Sally Simoes	
	Lesley Spilstead	Kara Sulis	
	Susanne Taylor	Jodie Toghill	
	Elizabeth Turner	Scott Upsall	
	Sonya Wilson		
	Jessica Vowels		
TEACHER—LIBRARIANS	Kate Jepsen		
ADMINISTRATION	Administration Manager:	Jocelyn Oxley	
	Administration Officers:	Amanda Newman Carol Richardson Nicole Horvat Angela Colusso Sarah Pullinger	
	STUDENT LEARNING SUPPORT		
		Catherine Jarrett Cheryl Cater Cheryl Bellet Michael Spilstead Rachel Barry	
	ABORIGINAL EDUCATION OFFICER		
		Michelle McBride	
	Ulladulla Public School employs additional Learning Support Officers in our mainstream classes as per funding allocations.		
SCHOOL COUNSELLOR	Linda Gilbert		
GENERAL ASSISTANT	Tim Oxley		
CANTEEN MANAGERS	Jennifer Sheather Melissa Jackson		

School Information



School Rules Be Responsible
Be Safe
Be a Learner
Be Respectful

School Vision Student Centred, Progress Driven, Supportive, Excellence for All

Sport Houses Currawongs (yellow)
Kookaburras (green)
Sea Hawks (blue)
Sea Gulls (red)

School Song Ulladulla Public School honoured be thy name,
Proud are we by thoughts and deeds to serve to be bring you fame.
Beauteous nature all around us, fairer land and free,
Rugged mountains westward rising, sweeping to the sea.

Bell Times

9:25am	School commences
11:25am	Recess
11:55am	End of Recess
1:25pm	Lunch
2:15pm	End of Lunch
3:30pm	End of school day

Supervision Times Supervision of students is provided by teaching staff from 8:55am - 3:30pm.
Should students enter school premises before 8:55am they must remain in designated areas.
(Infants - Rainbow seats/ Primary -COLA steps).
Play is prohibited until teacher supervision commences.

School Terms 2020 TERM 1 - Tuesday 28 January — Thursday 9 April
TERM 2 - Tuesday 28 April — Friday 3 July
TERM 3 - Tuesday 21 July — Friday 25 September
TERM 4 - Monday 12 October — Friday 18 December

Staff Development Days The first day of Term 1, 2 and 3 and the last two days of Term 4 are staff development days. These days allow staff to prepare teaching programs and participate in professional development.

School Information



Absences Parents/carers are required by law to ensure their children attend school. All absences need to be explained by a note for non-attendance, ideally upon the students return from absence. Absences of three consecutive days may require a medical certificate. Planned Absences over five days require an Extended Leave application which needs to be approved by the Principal before the leave is taken.

Canteen The school canteen is open Monday to Friday and is run by the P & C under the guidance of a canteen committee. Children may buy from the canteen between the following times: 9am - 9:25am, 11:25am - 11:50am and 1:25pm - 2:10pm. Lunch orders are to be placed in class baskets at the beginning of the day.

Early Leavers and Late Arrivals Parents/carers need to report to the front office with their child/children to obtain a late arrival slip if arriving after 9:25am. An early leaver slip will need to be obtained from the front office before parents/carers are able to collect their child/children from class prior to 3:30pm.

Excursions Students have the opportunity to attend excursions throughout the year. Excursion notes will be given to eligible students with details of the planned excursion and will require a Parent/Carer to provide their signature giving their child/children permission to attend. Some excursions may include a cost which will have a cut off date for payment that needs to be adhered to. It is encouraged that payment be made through our Parent Online Payment system which is accessible through our school website. Cash or cheque payments should be deposited through the Payment Dropbox located in the front office. Please make cheques payable to NSW Government Schools.

Merit System Each day students are encouraged to be safe, responsible and respectful and are regularly given verbal feedback on their behaviour. Additionally, Ulladulla Public School rewards its students through a merit system, the first being class level awards which includes four categories; Citizenship, Academic, Effort, and Sport. School level Awards are given when a student collects ten class level awards of the same category. There are an additional three award categories available at school level; Attendance, Quiet Achiever and Gifted & Talented. When students accumulate five school level awards (must include three categories) they will receive a Silver Principal's Award. The highest award, the Gold Principal's Award, is awarded when a student accumulates three Silver Principal's Awards.

School Information

Newsletter



Every week the school newsletter is published on a Monday. The newsletter is full of information regarding what is happening at school and is uploaded to our website and Facebook page.

School Uniform

The NSW Department of Education encourages school uniforms to be worn as they not only foster pride in the school, they also provide identification within the community and during excursions, increasing student safety. Ulladulla Public School Uniform includes a sky blue polo with school logo, grey shorts for boys and blue checked shorts for girls. There is also a blue checked dress available for girls.

Footwear: Black school shoes or covered lace up joggers with white socks.

School Jumpers/Jackets: Navy blue with logo.

School Hats: Broad brimmed navy blue with logo.

School uniforms are available from Rapt Bratz in Ulladulla or online through Milton Ulladulla School Uniforms. The P & C have an online store, and also operate a second hand uniform store every Tuesday and Friday morning between 9 - 10am on school grounds. School hats are sold through canteen. The online store can be accessed at :www.madeforschool.com.au/store/index/view/id/ulladulla-public-school/?mode=grid

Student Information Updates

In order for our staff to provide appropriate duty of care for your child/children please notify the school in writing of any changes to any of the following; address, contact numbers, custody/court orders, medical/doctor details, general permissions (including photo publishing permission, scripture preference, etc.)

Student Medication

If your child requires long term medication to be administered at school you will need to complete an Individual Health Care Plan. Interim medication, such as prescribed antibiotics, require a Permission to Administer Medication form to be completed before medication can be given. Students are not permitted to carry any type of medication in their school bag unless they have been given permission by the Principal to do so.

Please note: All medication needs to clearly show prescription details. No over the counter medication can be administered by office staff. Other forms may be required for certain medical conditions.

Problem Solving

If you have a problem that you would like to discuss, your first point of contact should always be your child's classroom teacher. If you are not able to get a resolution, the next step would be to talk to the Assistant Principal of the relevant stage. Lastly, if these options have not been successful, the issue would then progress to our senior executive.

School Information



Travelling to School

Bus travel

Students in Kindergarten through to Year 2 are entitled to free bus travel. Students in Year 3 through Year 6 are only eligible for free bus travel if they live outside a 1.6km radius from the school. All students entering Year 3 will need to apply for a bus pass online at transportnsw.info/school-students

Bus Route enquiries:

Ulladulla Bus Lines - 4455 1674

Kellams Bus Lines - 4455 4444

All students travelling to and from school on buses should follow instructions given by their bus driver. Inappropriate behaviour may result in loss of bus pass.

Private car

Parents/Carers are asked to observe all traffic rules associated with school zones and note that there is no parking available in school grounds. There is a drop-off zone at the front of the school.

Riding to school

Pupils in Years 5 & 6 are permitted to ride to school, provided that the bike they are riding is in a road-safe condition, a bike helmet is worn and the bike is wheeled inside school grounds. Bike racks are located to the rear of the Administration block.

Walking to school

Students walking to school are asked to take the most direct route to school and take extra care when crossing roads, making sure to cross at marked crossings wherever possible. Ulladulla Public School has the benefit of a Crossing Superintendent to supervise the pedestrian crossing between the following times: 8:30am—9:30am and 3pm—4pm.

Voluntary School Contributions

Each year parents have the opportunity to contribute directly to improve the educational programs at Ulladulla Public School through Voluntary School and Technology Contributions.

First and second child - \$60 each (\$40 voluntary/\$20 technology)

Third and consecutive children are exempt.

Website

Our school website is a great resource for Parents/Carers and is updated regularly. The website includes our calendar of events, notes/downloads and a link to our online payment option. For more detailed information regarding both school and department policies and procedures please visit our school website.

Facebook

Our school Facebook page is a valuable community engagement resource. Our Facebook page has many followers and continues to celebrate success and inform the Ulladulla community of school events and important notices. We welcome feedback with our staff 'Facebook editors' continually monitoring comments.

Infectious Diseases Exclusion Guidelines



Disease	Time from Exposure to Illness	Symptoms	Keep child home
Chicken Pox	10 to 21 days	Slight fever, runny nose, and a rash that begins as raised pink spots that blister and scab.	Yes For 5 days from the onset of the rash, and the blisters have dried.
Conjunctivitis	1 to 3 days	Eyes feel scratchy, are red and may water. Eyelids may stick together on waking.	Yes While there is discharge from the eye.
Gastroenteritis	Several hours to several days.	A combination of frequent loose or watery stools, vomiting, fever, stomach cramps, headaches.	Yes At least for 24 hours after diarrhoea stops.
German Measles (Rubella)	14 to 21 days	Often mild or no symptoms: mild fever, runny nose, swollen nodes, pink blotchy rash that lasts a short time. Can cause birth defects if pregnant women are infected.	Yes At least 4 days after the rash appears.
Glandular Fever	4 to 6 weeks	Fever, headache, sore throat, tiredness, swollen nodes.	No Unless sick.
Hand, Foot and Mouth Disease	3 to 5 days	Mild illness, perhaps with a fever, blisters around the mouth, on the hands and feet.	Yes Until the blisters have dried.
Head Lice	Usually 7 to 10 days	Itchy scalp, white specks stuck to the base of the hairs; lice may be found on the scalp.	No As long as head lice management is ongoing.
Hepatitis A	From 2 to 7 weeks	Often none in small children, sudden fever, loss of appetite, nausea, vomiting, jaundice, dark urine, pale stools.	Yes 2 weeks after first symptoms, or 1 week after onset of jaundice.
Impetigo (school sores)	1 to 3 days	Small red spots change into blisters that fill up with pus and become crusted; usually on the face, hands and scalp.	Yes Until antibiotic treatment starts. Sores should be covered with watertight dressings.

Infectious Diseases Exclusion Guidelines



Disease	Time from Exposure to Illness	Symptoms	Keep child home
Influenza	1 to 3 days	Sudden onset fever, runny nose, sore throat, cough, muscle aches and headaches.	Yes Until they look and feel better.
Measles	10 to 12 days for first symptoms 14 days until rash develops	Fever, tiredness, runny nose, cough and sore red eyes for a few days followed by a red blotchy rash that starts on the face and spreads down the body, lasts 4 to 7 days.	Yes For at least 4 days after rash appears.
Meningococcal Disease	Can range from 2 to 10 days	Sudden onset of fever and a combination of headache, neck stiffness, nausea, vomiting, drowsiness or rash.	Yes Seek medical attention immediately.
Molluscum Contagiosum	7 days to 6 months	Multiple small, smooth, firm round lumps with dimples in the middle. Mostly appear on face, trunk, upper arms and legs.	No Note that symptoms can last up to 2 years without treatment.
Mumps	Can range from 12 to 25 days	Fever, swollen and tender glands around the jaw.	Yes For 9 days after onset of swelling.
Ringworm	Varies, may be several days	Small scaly patch on the skin surrounded by a pink ring.	Yes Until the day after fungal treatment has begun.
Scabies	New infections: 2 to 6 weeks Reinfection: 1 to 4 days	Itchy skin, worse at night. Worst around wrists, armpits, buttocks, groin and between fingers and toes.	Yes Until the day after treatment has begun.
Scarlet Fever	1 to 3 days	Sudden onset sore throat, high fever and vomiting, followed by a rash in 12 to 36 hours.	Yes until at least 24 hours of treatment has begun and child is feeling better.
Slapped Cheek	1 to 2 weeks	Mild fever, red cheeks, itchy lace-like rash, and possibly cough, sore throat or runny nose Can cause foetal disease in pregnant women.	No As it is most infectious before the rash appears.
Whooping Cough	Can range from 6 to 20 days	Starts with a running nose, followed by persistent cough that comes in bouts. Bouts maybe followed by vomiting and a whooping sound as the child gasps for air.	Yes Until the first 5 days of a special antibiotic have been taken.